

KANARA WELFARE TRUST'S
GOKHALE CENTENARY COLLEGE, ANKOLA

UTTAR KANNADA DISTRICT, KARNATAKA

(Re-accredited by NAAC - Grade B, CGPA-2.82)

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)**

FOR THE YEAR 2016-2017



- Submitted to -

National Assessment and Accreditation Council, Bangalore



February - 2019

The Annual Quality Assurance Report (AQAR) of the IQAC
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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

GOKHALE CENTENARY COLLEGE

1.2 Address Line 1

DR. DINAKAR DESAI ROAD

Address Line 2

VANDIGE

City/Town

ANKOLA

State

KARNATAKA

Pin Code

581314

Institution e-mail address

kwtgcc@gmail.com

Contact Nos.

Office - 08388 - 230233
Fax - 08388 - 230140

Name of the Head of the Institution:

Dr. Imthyaz Ahmed Khan

Tel. No. with STD Code:

08388 - 230233

Mobile:

9449369804

The Annual Quality Assurance Report (AQAR) of the IQAC of Gokhale Centenary College, Ankola

Name of the IQAC Co-ordinator:

DR. VENKATARAYA SHETTIGAR

Mobile:

9880878991

IQAC e-mail address:

iqacgccankola@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KAC0GN11081

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/53/RAR/31 dated : 04-09-2010

1.5 Website address:

www.kwtgcc.org

Web-link of the AQAR:

http://kwtgcc.org/

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.8	May 2004	May 2009
2	2 nd Cycle	B	2.82	Sept. 2010	Sept. 2015
3	3 rd Cycle	B ⁺⁺	2.85	May 2017	May 2022
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15-06-2004

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2010-2011 Submitted to NAAC on 03-10-2011
- ii. AQAR - 2011-2012 Submitted to NAAC on 09-08-2012
- iii. AQAR - 2012-2013 Submitted to NAAC on 27-12-2013
- iv. AQAR - 2013-2014 Submitted to NAAC on 17-04-2015
- v. AQAR - 2014-2015 Submitted to NAAC on 14-09-2015
- vi. AQAR - 2015-2016 Submitted to NAAC on 18-01-2019

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1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

M.SC in General Chemistry

1.12 Name of the Affiliating University (for the Colleges)

KARNATAK UNIVERSITY, DHARWAD

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Yes"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1	No. of Teachers	04
2.2	No. of Administrative / Technical staff	01
2.3	No. of students	02
2.4	No. of Management representatives	02
2.5	No. of Alumni	02
2.6	No. of any other stakeholder and Community representatives	02
2.7	No. of Employers/ Industrialists	01
2.8	No. of other External Experts	02
2.9	Total No. of members	16
2.10	No. of IQAC meetings held	07

2.11 No. of meetings with various stakeholders No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Workshop on Science and Mathematics for high school teachers of Kanara Welfare Trust.

2.14 Significant Activities and contributions made by IQAC

- IQAC monitors the activities of different committees in the college and encourages teachers to participate and present papers in State and National level seminars and symposium.
- IQAC has played a major role in the compilation of SSR III cycle of NAAC Re-Accreditation process.
- IQAC has prepared reports regarding the events organised in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
The plan of action is chocked out in the beginning of the year	As per plan of action the programme were conduct

Academic Calendar of event for the year is attached as Annexure. (Annexure I)

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was prepared and placed before staff meeting and then placed in IQAC Meeting and finalised by placing it in management meeting. The governing body of the college approved the plan of action.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	01	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	04	--	01	Nil

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / **Open options** ✓

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Web designing Certificate course is conducted.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	08	09	-	1

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	26	09	05	--	--	1	1	18	32

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	01	03
Presented	Nil	01	02
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching – learning process are stream lined for the improvement of performance and overall development of the students.

- Academic audit system for continuous improvement
- Course component Lecture / Tutorial / Practical / Self-study.
- Study Tours / Industrial visits are conducted for enhancement of teaching and learning process
- Guest lecture by experts on various subjects are part of the study
- Free internet facility is available for staff and students to gain knowledge on various subjects

2.7 Total No. of actual teaching days during this academic year

187

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The College Conducts regular orientation and awareness programmes for the benefit of students.
- Examinations are conducted by Karnatak University, Dharwad, at the end of each Semester and the College traditionally follows the University Examination pattern. Bar coding is done during the evaluation of answer scripts at the University level. Students are given the photo copy of their answer scripts on demand. Revaluation and Challenge Valuation facility are provided by the University. The students are making use of this facility.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

- 04 faculty members are involved in curriculum development as members of Board of Study / Curriculum Development Workshop.
- 01 faculty members are working as members of Board of Examiners of Karnatak University, Dharwad.

2.10 Average percentage of attendance of students

95 %

2.11 Course/Programme wise

Distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	25	44.00	36.00	Nil	Nil	16.00
B.Sc	71	48.28	15.52	Nil	Nil	Nil

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC effectively mentors monitors and evaluators the teaching and learning process

- Ensures enhancement and co-ordination among various activities of the Institution
- Encouraged Departments to hold Seminars / Conferences / Workshops
- Monitor all curricular and Co-curricular activities conducted by various Departments and committees
- Semester results are evaluated and analysed in the staff meetings.
- Remedial Coaching for slow learners and repeaters are conducted by various Departments.
- Advanced learners are given necessary guidelines and reference materials.
- The result are communicated to parents.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	Nil
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	8	3	2
Technical Staff	3	6	1	7

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC encourages faculty members to register for Ph.D course. Study leave is sanctioned to attend the course work, conferences and seminars.
- Study leave with full salary for faculty pursuing Ph.D. under FIP.
- Faculty are encouraged to submit project proposal, Guiding students for Ph.D etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	04	Nil	01
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	05	Nil	02
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	01	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2016-2017	UGC	Nil	Nil
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--

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Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	03
Sponsoring agencies	--	--	--	--	KWT

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	01	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

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3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	Nil		
NCC	Nil	NSS	05	Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

21-06-2016	World yoga day was celebrated. Yoga trainer Shri Vinayak Gudigar conducted yoga to the students. Shri K V Shetti administrative officer KWT was chief guest.
12-08-2016	Librarian's Day and release of books and 124th birthday of great librarian S R Ranganathan was celebrated. Shri Gangadhar Heregutti, Editor of Karavali Munjavu was present on this occasion Poet and writer Shri Vishnu Naik released a book, Shri K. V. Shetti, Administrative Officer, KWT inaugurated the function. Students presented articles on " The Writer / Book / Poem / Drama / Story I liked the Most"
10-09-2016	Prof. M V Kulkarni, Dean of Science faculty, Karnatak University, Dharwad inaugurated M.Sc. General Chemistry course in our college. Prof. V K Revankar, Chairman, Department of Chemistry, Shri Vishnu Naik, Poet and Writer Ankola, Shri G V Bhat, Trustee, KWT, Shri K V Shetti, Administrative Officer, KWT were Chief Guest Chairman of KWT Shri S P Kamat presided over the function.
28-09-2016	Mehandi competition for ladies was held under the Ladies Club of our college at 12:30 p.m. in the UGC hall
01-10-2016	Union Gymkhana inauguration was held at 11:00 a.m. Shri Vinay V Gaonkar Assistant Commissioner of Police Bangalore inaugurated the function Shri M V Ramesh, Manager, SBI was chief guest.
24-01-2017	Greeting card preparation competition was held under fine Arts Club of our college.
02-10-2016	Gandhi Jayanti and Lal Bahadur Shastri Jayanthi was held Patriotic songs singing competition was held for girl students.
13-01-2017	Kanaka Jayanthi and Kanaka Tatwa Chintana Lecture series was held in our college in Association with Kanakadasa Research Centre Mangalore University, Prof. Shivarama Shetty, Co-ordinator Kanakadasa Research Centre, Mangalore University. Spoken this Occasion, Shri Ramazan Darga was Chief Guest He Spoke on the topic Basavadiwat on this occasion.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 ACRES	Nil	Management and Donation	8 ACRES
Class rooms	14	Nil	UGC Fund and Donation collected by Management	14
Laboratories	14	01	UGC Fund and Donation collected by Management	15
Seminar Halls	01	Nil	UGC Fund and Donation collected by Management	01
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	537377	UGC Fund and Donation collected by Management	
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

Yes

- Administration is totally computerised
- Library is fully computerised

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	39816	1561479	245	36151	40061	1597630
Reference Books	17288	154354	52	23094	17340	177448
e-Books	N-List	25000	N-List	--	N-List	25000
e-Journals	Programme		Programme		Programme	
Digital Database	-	-	-	-	-	-
Journals	231	197722	14	7086	245	204808
CD & Video	45	4530			45	4530
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Laptops	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	17	12	07	08	04	Nil	07	06	04
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	17	12	07	08	04	Nil	07	06	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The College has Wi-fi facility which helps management, staff and students to extensively use internet for the various academic and research purpose.
- Every department is provided with computers, LCD and internet connections. Extension of e-technology has enhanced the use of computers in curriculum development, teaching, learning and evaluation system.
- Broad-Band internet connectivity is given to all departments. Internet browsing is available for teachers and to the Librarian free of cost during working hours of the library.
- ICT enables teaching, learning facility along with traditional black board teaching
- Existing soft wares are being upgraded regularly
- e-journals and N-LIST programmes are introduced earlier has been continued for students and faculty members

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	5,94,087.00
iii) Equipments	Nil
iv) Others	99,913.00
Total :	6,94,000.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Feedback system is designed by IQAC to get student feedback on teachers.
- Financial assistance is extended to economically weaker students.
- Classes of Beautician and Cosmetology Add-on-courses are going on. Two students have opened their own Beauty parlours.
- The institution publishes its updated prospectus annually. The information content is disseminated to students in the beginning of every year. The Heads of each department explain the highlights of the course, syllabus and question paper patterns to the students.

5.2 Efforts made by the institution for tracking the progression

- Students progress is regularly monitored by conducting tests and assignments.
- Efforts are made to strengthen Alumni Association, Parent - teacher Association etc. and their suggestions are taken into consideration for progression.
- Add-on courses help students to get good employment.
- Every Department maintains a register for recording the progress of students.
- Students's grievances are addressed by the mentors.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
457	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	198	43.33		259	56.67

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
77	29	2	296	0	404	78	36	2	341	0	457

Demand ratio 100%

Dropout 1.3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching classes for different competitive examinations such as bank recruitment, Teachers recruitment, PSI, RFO and KPSC (FDC, SDC), PDO are arranged by inviting experts in that field.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Student counselling is done by the mentors and problems of the students are solved by them
2. Women’s cell is functioning effectively to solve the problems of girl students.
3. Career Guidance Cell plays a vital role in guiding the students to go for higher studies and face the Interviews.
4. Students are given guidance regarding campus interviews which takes place in other institutions and at other places.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	80	25	Nil

5.8 Details of gender sensitization programmes

- Rangoli competition was conducted for both boys and girls students on 23-10-2015.
- Hair Style competition for girls was conducted on 06-01-2016.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

Shri Vishal M.Nayak was selected as University Blue in Volleyball and he has represented Karnatak University in Volleyball.

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	315	4,74,384
Financial support from government	07	29,000
Financial support from other sources	64	1,92,000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To be a premier higher educational institution by offering high quality education and training in Arts, Science and other related streams of knowledge in the backward tribal region of Uttar Kannada District.

Mission : To develop the entrepreneurial skills among students and make them humane and responsible citizens of India and the world.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The institution focuses on various skill developments of students in order to ensure employability. Curriculum under semester scheme enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for employment
- Skill based Elective courses are available to students irrespective of their major subjects. This facility enables students to choose the course of their interest for future development.

6.3.2 Teaching and Learning

- ICT based teaching learning process is being adapted in classrooms where in students are actively participating and interacting with the teachers.
- Apart from classroom interaction seminars, debates, Quiz, viva etc. are conducted.
- Industrial visits and field works and historical visits are part of teaching – learning process.
- Peer learning is promoted within and outside the class hours.
- Development of student support materials. (Departmental library course notes and question banks are provided)
- Continuous monitoring of progress of completion of syllabus on weekly and monthly basis by the Head of the Department and Principal.

6.3.3 Examination and Evaluation

- Semester system with continuous Internal assessments both in theory and practicals are followed
- Principal and Heads of all departments monitor and analyse the performance of the students in internal tests and external examinations.

6.3.4 Research and Development

- Research is a major activity of the college. During this academic year 08 research papers were published in National and International Journals. 05 faculty members are engaged in minor research projects. One faculty member is a research guide of Bharathiar University, Coimbatore and he is guiding a student for his Ph.D
- An activity resources community is constituted and it is guiding the faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Each department uses ICT as a learning resource. Maintenance of infrastructure is looked upon by the Management and Administrative Staff.
- The college has a digital library the distribution collection and presentation of books is digitalised.

6.3.6 Human Resource Management

NCC, NSS and Sports directors and Student welfare officer and mentors guide the students.

6.3.7 Faculty and Staff recruitment

- Recruitments are done as per the Government norms
- guest faculties are appointed in the beginning of the year as per requirement by the management

6.3.8 Industry Interaction / Collaboration

Chemistry, Botany and Zoology students visit Industries and other places of the interest to fulfil their academic syllabus and to gain practical knowledge.

6.3.9 Admission of Students

Students are admitted on the basis of past academic records, Since the college is an aided institution, admission of students is done as per Government norms. Admission is given to all those who apply on first come first serve basis.

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6.4 Welfare schemes for

Teaching	2 (GCC employees credit society and Student consumer Co-operative society)
Non teaching	2 (GCC employees credit Co-operative society and Student consumer Co-operative Society)
Students	1 (Student consumer Co-operative Society)

6.5 Total corpus fund generated

₹ 25,000/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management	Yes	IQAC
Administrative	Yes	External Private Audit	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ The Office of the Registrar of Evaluation has computerized the entire examination system. On-line examination, on-line registration of examination forms, uploading internal assessment marks and uploading the semester examination results are carried out as per schedule mentioned in the College and university Calendar.
- ❖ The mark statements, hall tickets, processing of examination application forms, allocation of register numbers and seating arrangements have been computerized.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university provides all necessary support and guidance in this regard to the college. The College has applied for CPE status of UGC

6.11 Activities and support from the Alumni Association

Twice in a year Alumini Association meeting is held to support college activities like sports, cultural activities, collection of donations etc..

6.12 Activities and support from the Parent – Teacher Association

Twice in a year, Parent-Teacher meeting is held to resolve grievances of the students and redressal is made. Parents are encouraged to give their feedback and attend the activities organised by the college.

6.13 Development programmes for support staff

- Orientation Programme is conducted regularly to the office staff.
- English speaking and writing skills for office staff is conducted by the English Department.
- Yoga, Picnic and sports and games activities are regularly conducted
- Loan for the needy staff is sanctioned by the staff co-operative society
- Computer knowledge and training is given to the support staff .

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college campus is eco friendly.
- Use of plastic materials is prohibited in the college.
- Lawns and gardens are maintained with utmost care. It adds to the beauty and learning Ambience in the College Campus.
- CFL and LED bulbs are used in the Laboratory and other places which consume less power.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Attendance monitoring: Parents are informed if students are habitually irregular or absent for more than ten days.
- All the Students are encouraged and motivated to present papers in Conferences and workshops. The registration fee and travel allowances are supported by the management.
- The college has introduced innovative courses in its curriculum. These courses cater to the different needs of the students and thereby enhances knowledge, skill and employability.
- Students undertake different projects at the UG level.
- Training the students on soft skills increases self confidence and builds the leadership qualities and all round development.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action conceived during the beginning of the academic year has been successfully initiated and completed with the help of different stake holders

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 'Earn while you learn' Scheme is strengthened. Students are encouraged to work during their free time and during vacations in the college Library.
- Enhancing the comprehension of students using more and more ICT classes, mock parliament, Group discussion ect..

7.4 Contribution to environmental awareness / protection

- Rain water harvesting is undertaken.
- In the months of August, 'Vanamahotsava' was conducted. 100 fruit-yielding plants as well as sandalwood and other wild variety of saplings were planted by NSS and NCC students.
- The campus is maintained plastic free.

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC is conducting regular academic audit which serves the following purposes:

1. To facilitate SWOT analysis.
2. To help the Departments document quality enhancement activities regularly.
3. To implement quality related measures in the forthcoming years, before the third cycle of re – accreditation.

8. Plans of institution for next year

- 1) Efforts will be made to get inter-disciplinary minor and major research projects from UGC and other funding Agencies.
- 2) To strengthen self-financed course like B.Com.
- 3) Enhancement of research activities and applications for new projects.
- 4) Efforts will be made to start New PG courses.
- 5) To conduct more number of seminars / workshops / Symposiums and guest lecturers.

Name : Dr. Venkataraya Shettigar

Coordinator – IQAC

Name : Dr. Imthyaz Ahmed Khan

Chairperson – IQAC & principal

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Annexure - I

	Plan of Action	Achievements
1.	To enhance the no of Ph.D.	The institution implemented a no of measures to increase the no of Ph.D's. As a result two staff members were registered for Ph.D.
2.	Class rooms are provided with more facilities	All class rooms are provided with sufficient no. of fans and lights.
3.	Upgradation of skills in administrative and Non-Teaching staff	Non-Teaching staff members were deputed for training in administrative matters and technical methods to enable effective performance.